

QUICK REFERENCE FOR TITLE I DISTRICT IMPROVEMENT FOR 2008-09

OVERVIEW OF TITLE I DISTRICT IMPROVEMENT STATUS

Not Making AYP	District Improvement Status	Phase	Consequences
One year	Not applicable	Not applicable	Not applicable
Two (consecutive) years	Tier 1	First year of district improvement	<ul style="list-style-type: none"> • Notification to parents • Revise district improvement plan (by Nov. 1) <ul style="list-style-type: none"> ▪ 10% for Professional Development
Three years	Tier 2	Second year of district improvement	<ul style="list-style-type: none"> • Notification to parents • Revise district improvement plan (by Nov. 1) <ul style="list-style-type: none"> ▪ 10% for Professional Development
Four years	Tier 3	Corrective action	<ul style="list-style-type: none"> • Notification to parents • Revise district improvement plan (by Nov. 1) <ul style="list-style-type: none"> ▪ 10% for Professional Development ▪ Plan approved by Kentucky Department of Education (KDE) • Corrective Action <ul style="list-style-type: none"> ▪ System of assistance provided ▪ Title I, Part A funds deferred to support work generated from system of assistance
Five years	Tier 3, 2 nd Year and subsequent years the district remains in Tier 3	Continue corrective action	<ul style="list-style-type: none"> • Notification to parents • Revise district improvement plan (by Nov. 1) <ul style="list-style-type: none"> ▪ 10% for Professional Development ▪ Plan approved by KDE • Continue corrective action <ul style="list-style-type: none"> ▪ System of assistance provided ▪ Additional Title I, Part A funds deferred to support work generated from system of assistance

Note: The following charts provide specific information regarding implementing the consequences for each tier. **The timeframes for each tier of consequences match the August 1 release of the NCLB 2008 data/reports. The revised timeframes apply only to the 2008-09 school year.** You need to review all of the charts in order to understand the requirements. Contact the KDE Title I consultants assigned to your district to discuss any aspect of Title I district improvement.

QUICK REFERENCE OF CONSEQUENCES FOR TIER 1 DISTRICTS

Note: The following chart offers a brief summary of the consequences, suggestions for implementation, and timelines for the **district** Title I coordinator to use when the district is identified for Tier 1 consequences under the No Child Left Behind Act. Please refer to Title I District Improvement section in the *Title I Handbook* for detailed information. **The timeframes match the August 1 release of the NCLB data/reports for 2008-09 only.**

Consequences	Implementing Consequences – Tier 1 District	Timeframe for 2008-09
<i>Notification to Parents</i>	<ol style="list-style-type: none"> District develops notification to parents of all students in the district that includes: <ul style="list-style-type: none"> Explanation of and reasons for identification How parents can become involved Notification may be mailed or emailed directly to parents and also made available through the district website, the media, or public agencies serving the student population and their families. Notification may be sent by way of the students (back pack letters) and/or may be included in the school newsletters instead of through the mail. 	<p>District -</p> <ol style="list-style-type: none"> Use the sample on page 6 to develop notification to have ready if the district has not made adequate yearly progress (AYP) for one year and may move to Tier 1. NCLB data were made publicly available on August 4. Disseminate notification as soon as possible after identification (no set date).
<i>Revision of District Improvement Plan</i>	<ol style="list-style-type: none"> District sets aside and spends 10% of its Title I allocation for professional development. District revises comprehensive district improvement plan (CDIP) and posts the plan on its website. However, there is no review and approval by the Kentucky Department of Education. The plan must: <ul style="list-style-type: none"> Address fundamental teaching & learning needs of schools, especially academic problems of low-achieving students; Define specific measurable goals and targets for each group; Incorporate scientifically based research strategies that will strengthen instruction; Incorporate extended school activities when appropriate; Provide for high-quality professional development for instructional staff that focuses on improved instruction; Include strategies to promote effective parent involvement; Include determination of why district's previous plan did not bring about the required increase in student achievement. Implement revised plan. 	<ol style="list-style-type: none"> Indicate amount on 2008-09 Title I Ranking Report due August 30 to title1reports@education.ky.gov Reserve and spend 10% for each fiscal year that the district is in improvement. Set 12 month timeline to expend PD funds and monitor expenditure of funds. Revise plan no later than three months after identification (no later than November 1). Implement plan as soon as possible after revising CDIP (no later than November 1).

QUICK REFERENCE OF CONSEQUENCES FOR TIER 2 DISTRICTS

Note: The following chart offers a brief summary of the consequences, suggestions for implementation, and timelines for the **district** Title I coordinator to use when the district is identified for Tier 2 consequences under the No Child Left Behind Act. Please refer to Title I District Improvement section in the Handbook for detailed information. **The timeframes match the August 1 release of the NCLB data/reports for 2008-09 only.**

Consequences	Implementing Consequences – Tier 2 District	Timeframe for 2008-09
<i>Notification to Parents</i>	<ol style="list-style-type: none"> 1. Same as Tier 1 district. District notifies parents of all students in the district through back pack letters, newsletters, etc. of progress made by district. 2. District may include information about programs/ activities; professional development/ etc. that district has put into place to assist in improving instruction throughout district. 	District - <ol style="list-style-type: none"> 1. Annually notify all parents in district (no set date). NCLB 2008 data/reports were made publicly available on August 4 2. Add updated information to sample notification before disseminating.
<i>Revision of District Improvement Plan</i>	<ol style="list-style-type: none"> 1. Same as Tier 1 district. District sets aside and spends 10% of its Title I allocation for professional development. 2. District reviews and implements revisions in its comprehensive improvement plan. 	<ol style="list-style-type: none"> 1. Indicate amount on 2008-09 Title I Ranking Report due August 30 to title1reports@education.ky.gov Reserve and spend 10% for each fiscal year that the district is in improvement. Set 12 month timeline to expend PD funds and monitor expenditure of funds. 2. Monitor implementation and impact on student achievement throughout school year.

QUICK REFERENCE OF CONSEQUENCES FOR TIER 3 DISTRICTS

Note: The following chart offers a brief summary of the consequences, suggestions for implementation, and timelines for the **district** Title I coordinator to use when the district is identified for Tier 3 consequences under the No Child Left Behind Act. Please refer to Title I District Improvement section in the Handbook for detailed information. *The timeframes match the August 1 release of the NCLB data/reports for 2008-09 only.*

Consequences	Implementing Consequences – Tier 3 District	Timeframe for 2008-09
<i>Notification to Parents</i>	<ol style="list-style-type: none"> 1. Same as Tier 1 district. District notifies parents of all students in the district through back pack letters, newsletters, etc. of progress made by district. 2. District may include information about programs/ activities; professional development/ etc. that district has put into place to assist in improving instruction throughout district. 	District - <ol style="list-style-type: none"> 1. Annually notify all parents in district (no set date). NCLB 2008 data/reports were made publicly available on August 4. 2. Add updated information to sample notification before disseminating.
<i>Revision of District Improvement Plan</i>	<ol style="list-style-type: none"> 1. District sets aside and spends 10% of its Title I allocation for professional development. 2. District revises improvement plan. District posts comprehensive district improvement plan (CDIP) its website. The plan specifies how deferred funds will be used and must: <ul style="list-style-type: none"> • Address fundamental teaching and learning needs of schools, especially academic problems of low-achieving students; • Define specific measurable achievement goals and targets for each subgroup; • Incorporate scientifically based research strategies that will strengthen instruction; • Incorporate extended school activities when appropriate; • Provide for high-quality professional development for instructional staff that focuses on improved instruction; • Include strategies to promote effective parent involvement; • Include determination of why district's previous plan did not bring about the required increase in student academic achievement. 3. Teams of KDE Title I staff review and approve plans. Review team leaders send letter to district superintendent, Title I Coordinator, KDE Title I consultant, and District Achievement Gap Coordinator (DAGC). 	<ol style="list-style-type: none"> 1. Indicate amount on 2008-09 Title I Ranking Report due August 30. Reserve and spend 10% for each fiscal year that the district is in improvement. Set 12 month timeline to expend PD funds and monitor expenditure of funds. 2. Revise plan no later than three months after identification and post plan to website as soon as possible (no later than November 1). 3. KDE teams review and approve plans (November 18-19).

Consequences	Implementing Consequences – Tier 3 District	Timeframe for 2008-09
Revision of District Improvement Plan (continued)	4. District submits revisions if needed. 5. District implements revised plan.	4. Submit revisions (if needed) by December 19, 2008. 5. Implement revised plan as soon as approved.
Corrective Action	<p>The Kentucky Department of Education provides technical assistance and takes corrective action toward Tier 3 district:</p> <ol style="list-style-type: none"> Provides system of assistance through one of the following: <ul style="list-style-type: none"> Voluntary Partnership Assistance Team (VPAT) – team with representatives from KDE, KY Association of School Superintendents, and KY School Board Association supports district in implementing improvement plan. State Assistance Team (SAT) – team consisting of representatives from KDE supports district in implementing improvement plan. Network Assistance Team (NAT) – district participates in network proven effective in improving student achievement and building leadership capacity. <p>KDE will send Tier 2 districts that may move to Tier 3 the <i>Title I, Part A – District Corrective Action</i> form to complete and return to KDE with 1st, 2nd, and 3rd choice of assistance.</p> Requires district to defer Title I, Part A funds to be used to support work generated from system of assistance. The formula for amount deferred is based on the following: <ul style="list-style-type: none"> Percent of AYP targets missed by district (number of targets missed divided by number of targets) on the 2007 NCLB Report; and Enrollment of district. Other funds must also be used to implement revisions in district plan including: <ul style="list-style-type: none"> 10% of Title I district allocation for professional development; Title VI (Rural Low-Income Schools Program or Small Rural Schools Achievement Program) for improvement activities 	<ol style="list-style-type: none"> Return <i>Title I, Part A – District Corrective Action</i> form to Debbie.Hicks@education.ky.gov by July 2008. Indicate amount on 2008-09 Title I Ranking Report due August 30 to title1reports@education.ky.gov Spend deferred amount for fiscal year. Set 12 month timeline to expend PD funds and RLIS or SRSA.

Consequences	Tier 3, 2 nd Year District	Timeframe for 2008-09
	<ol style="list-style-type: none"> Same as Tier 3 district. District is required to reserve .6% of the Title I district allocation regardless of the number of targets missed + the additional amount based on the district's enrollment. 	<ol style="list-style-type: none"> Continue system of assistance. Indicate amount on 2008-09 Title I Ranking Report due August 30 to title1reports@education.ky.gov Spend deferred amount for fiscal year.

SAMPLE NOTIFICATION WHEN DISTRICT IS IDENTIFIED FOR IMPROVEMENT (TIER 1 or 2) OR CORRECTIVE ACTION (TIER 3)

Personalize the following sample notification. Parents must be notified as soon as possible after the NCLB 2008 data/reports are publicly available on August 1, 2008, but there is no specific date for the notification. Notification may be mailed or emailed directly to parents and also made available through the district website, the media, or public agencies serving the student population and their families. Notification may be sent by way of the students (back pack letters) and/or may be included in the school newsletters instead of through the mail.

For districts in Tier 2, Tier 3, or Tier 3, 2nd Year status, districts may include information about programs/ activities; professional development/ etc. that the district has put into place to assist in improving instruction throughout district.

As part of the *No Child Left Behind Act of 2001*, states must use academic assessments and other indicators to annually review the progress of each district to determine whether the district makes adequate yearly progress (AYP) in reading and mathematics. Kentucky uses our Commonwealth Accountability Testing System (CATS) data to meet the federal requirements.

School district has been identified for improvement under the *No Child Left Behind Act (NCLB)*. The NCLB report shows the targets the district must make for adequate yearly progress. According to the NCLB Report released by the Kentucky Department of Education (KDE), district reached number of targets out of total targets (%) but did not make AYP. Under the federal law, a district that does not meet adequate yearly progress for two years in a row is identified for improvement. This is the first, second, third year of improvement for school district. The complete NCLB Report is available on the KDE website at <http://www.education.ky.gov/> under NCLB Reports on the QuickLinks, or you may receive a copy of the report by calling phone number.

When a district is identified for improvement, it is required to revise its comprehensive district improvement plan. The purpose of the plan is to improve student achievement throughout the district. Therefore, the plan overall must identify actions that have the greatest likelihood of accomplishing this goal. The plan must include strategies to promote effective parental involvement in the schools served by the district. You are encouraged to become involved in your child's school and become an active partner with teachers and school and district administration in educating your children. Personalize ways that parents may participate in improving the district.

If you have any questions about what school district is doing to improve teaching and learning in every school, please contact Title I Coordinator or name of contact at phone number.